



Terms and conditions

All bookings are subject to our terms and conditions.

All persons applying for our volunteer programme (“applicants”) must sign this document. In the case of minors, the legal parent/s or legal guardian/s of an applicant who is a minor must sign this document.

However, even if you have not signed, or had the document signed on your behalf, you remain bound by these terms and conditions. By submitting a booking you acknowledge that you have read and understood the terms and conditions as set out below.

No agent, employee or representative of VulPro has any right to alter, vary or waive any of these conditions.

Unsuitability

At any stage, should an applicant, in the sole opinion of VulPro, be considered unsuitable for the programme for any reason whatsoever then VulPro may disqualify the applicant and terminate the volunteer placing of the applicant forthwith.

Without limitation, such disqualification or termination may be due to being in contravention of any custom or law of South Africa, failure to respect or adhere to instructions or rules, or by reason of causing inconvenience or annoyance to other applicants or employees, or for such other reason as VulPro may consider warrants taking such a step.

VulPro is not required to explain or justify to an applicant its decision to deem an applicant unsuitable.

Limitation of Liability

Applicants undertake VulPro volunteer programmes and associated expeditions entirely at their own risk. While VulPro takes every precaution to ensure the safety of applicants, no responsibility can be accepted for any death, injury or loss that an applicant may sustain from any causes whatsoever.

The applicant and his/her dependents, heirs, executors, administrators or assigns, hereby indemnify and hold blameless, VulPro, its members, employees, representatives and agents from any claims of any nature and from any liability for delay, loss, damage, injury, illness or death arising from any cause whatsoever.

Applicant bookings are accepted on the premise that the applicant understands that certain risks exist as an inherent part of living and travelling in Southern Africa.

Environmentally conscious

VulPro is a conservation organisation and thus, we try to minimise our carbon footprint and urge our staff and volunteers to do the same. The following requirements should be respected in order to minimise our impact on the environment:

-No plastic drink bottles (water/cold drinks) are to be used. We ask that the purchase and use of these be avoided, and rather bring along a re-useable drinking bottle.

-When doing grocery shopping, please do not make use of the disposable grocery bags offered by most retailers. Rather make use of the re-usable and recyclable bags (material) which are also available at these outlets.

-Do not use straws.

-When purchasing Ice-cream or yoghurt, rather purchase the large containers(with lids) instead of small ones. In doing so, we can guarantee the re-use of such items as we continuously utilise these containers for holding meat pieces and the like for the birds.

-When purchasing Butter/Margarine, use the option wrapped in foil/wax paper as opposed to the plastic containers.

-Generally, be environmentally conscious when doing your shopping. Please try to minimise the amount of plastic products purchased, or chose an alternative which can at least be re-used.

-VulPro does make use of recycling bins on the property, and the monitoring of these is the responsibility of EVERYONE. If one of the containers is near full, please inform staff so that arrangements can be made to take the items to the recycling depot. Volunteers may also be asked to undertake this task.

Intellectual Property

All intellectual property arising out of work undertaken at and/or for VulPro, or in the course of a volunteer programme, is and will remain the property of VulPro.

All rights to information or other intellectual property arising from or in the course of volunteering and working at and for VulPro is and will remain the property of VulPro. No information will be published, presented and/or reported on without the written authorisation of VulPro's CEO.

The applicant agrees to hold in the strictest confidence any and all information that such applicant obtains or comes into possession of during the course of or in relation to the applicant's placement as a volunteer.

Insurance

Adequate and valid travel, medical and personal insurance is compulsory for all applicants.

You are strongly advised to insure yourself and your property against any possible risk that may occur. You should ensure that you are covered for the complete duration of your travels and that there are no exclusion clauses which limit cover for the type of activities while at VulPro, some of which activities may be inherently dangerous.

Driver's licence and vehicle use

All applicants are required to be in possession of a valid international driver's licence, unless such applicant is in possession of a valid SADEC or South African driver's license (except in the case of minors). Such driver's license is required to be valid for the entire duration of an applicant's time as a VulPro volunteer.

VulPro will cover the costs relating to travel undertaken on behalf of VulPro – comprising fuel, vehicle insurance, maintenance and other related costs. However, any personal travel will be for the account of the applicant. There is no guarantee that a vehicle will be available for personal use.

All vehicles are comprehensively insured by VulPro. However any damage to any vehicle, or any other property of VulPro or any other party, whether during official or private use, will be the responsibility of the driver. In the event of an accident, incident or damage that accrues in any way whatsoever, whether in respect of the vehicle, its occupants or the person or property of any third party, responsibility for paying of insurance excess or for the repair.

Volunteer Code of Conduct

Applicants are expected to adhere to a code of conduct. This code of conduct sets out the standards of behaviour expected of applicants. The code of conduct is designed to help you achieve the most out of your placement in a safe manner. It also ensures that the organisations and people VulPro works with are treated with respect and that consideration is given to other cultural aspects during your placement.

Any breach of the code of conduct may result in your placement being terminated.

You must:

- Understand that you are a representative of not only VulPro but also your country of origin and act accordingly;
- Agree to a zero tolerance policy towards the possession and use of illegal substances. If you are found in possession of, or are under the influence of such substances, you may have your placement terminated immediately;
- Respect, and seek to understand, the culture of the country you are placed in. This involves being tolerant of the customs and behaviours of the local people;
- Respect your hosts, family and local community regarding consumption of alcohol or the smoking of tobacco products.
- Follow your project rules;
- Be aware of potentially different attitudes towards sexual relationships in the country which you are volunteering and understand the effect that any such relationship may have on individuals and the local community;
- Treat all people with respect and dignity;
- Dress appropriately at all times with regard to the culture you are living in;
- Not engage in political demonstrations or illegal activities;

You must:

- Endeavour to maintain a positive mental attitude throughout your placement;
- Act as a conscientious member of the project team. You are relied on as a dedicated member of the team;
- Abide by all the rules of the project at which you are volunteering and respect other members of staff and your peers;
- Not accept payment of any kind for the volunteering work that you are doing;
- Work hard to achieve not only your own personal goals but also those of the project and the people and / or organisation that you are helping;
- Treat with care all of the materials that you use during your placement;

Accommodation

You must:

- Respect local custom and abide by the rules of the accommodation in which you are staying;

- Check with either the homestay family or the owner of the accommodation before inviting anybody to your room. Overnight visitors are not allowed;
- Respect the accommodation you are using and pay for any damage you may cause to the property;
- Keep your room clean and tidy;
- Stay at the accommodation allocated to you;
- Settle any outstanding bills before leaving the accommodation;
- Pay for your food/accommodation as soon as you arrive in the country (where applicable); Smoking

VulPro is a non-smoking facility. We do not accept any smoking at VulPro whatsoever and failure to comply with this may result in immediate termination of your volunteer placement.

Signed at _____ on the _____ 2012

Applicant

Witness

(Full name in block letters)

(Full name in block letters)