

General Volunteers: Introduction Document

General volunteers at Vulpro participate within a structure similar to that of live-in volunteers, as outlined in the Volunteer Handbook. General volunteers are accommodated with flexibility to balance their personal, academic, or professional commitments. Where possible, general volunteers are integrated into the existing volunteer team and programme activities.

Key Information:

- The contract for general volunteers is identical to that of live-in volunteers.
- Each volunteer is required to sign a contract and indemnity form prior to commencement.
- Volunteers are required to provide details of their medical aid prior to commencement of volunteering.
- Volunteers must disclose any allergies, medical conditions, phobias, or special needs prior to commencement.
- Volunteers under the age of 18 must provide written consent from a parent or guardian.
- Daily tasks may include cleaning, feeding, group activities, and other duties as required.
- Volunteers may select preferred days and times to assist, by prior arrangement.
- To assist with scheduling, volunteers are required to provide their intended volunteering days at least one week in advance.
- Volunteers are required to join the relevant WhatsApp group to receive updates and communication from the facility at which they are volunteering.

Rules and Expectations

- Upon arrival at your designated Vulpro facility, you must report directly to Kerri (Eastern Cape) or Alistair (Hartbeespoort). All communications are to be directed through them, and they will be responsible for delegating duties.
- Punctuality: Arrive on time for scheduled shifts or activities and adhere to agreed schedules.
- Attendance: Notify Vulpro in advance if you are unable to attend a scheduled shift or activity.



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- Professionalism: Maintain a professional attitude and behaviour while representing Vulpro.
- Respect: Treat fellow volunteers, staff members, and programme participants with respect and courtesy.
- Communication: Maintain open and respectful communication with staff, reporting any concerns, issues, or suggestions promptly.
- Dedication: Engage fully with your assigned tasks and the Centre's mission, supporting Vulpro's goals through consistent and proactive participation.
- Compliance: Adhere to Vulpro's policies, procedures, and code of conduct.
- Confidentiality: Respect the privacy and confidentiality of any sensitive information encountered during your volunteer work.
- Safety: Follow all safety guidelines and protocols to protect yourself and others.
- Use of Resources: Use Vulpro's equipment and materials responsibly and only for their intended purposes.
- Photos and Media: All photographs taken during your volunteer period remain the property of Vulpro and must be shared with Kerri Wolter. No images may be published or shared on social media without prior approval from Vulpro.
- Vulpro's Motor Vehicles: Only authorised individuals may operate Vulpro vehicles, including the tractor. Authorisation will be granted by Kerri through Alistair.

Volunteer Activities

- Handling livestock carcasses to prepare feed for the birds (please bring rubber gloves).
- Cutting meat into appropriate portions for feeding.
- Cleaning enclosures, including removal of food remains and scrubbing of water ponds.
- Enclosure maintenance, including perches, grass cutting, painting, oiling, and weeding.
- Cleaning ICU camps, hospital areas, and related facilities, as well as assisting with record-keeping and data capture.
- Collecting nesting material on and around the property.
- Opportunities for fieldwork may be available; please note that accommodation and food costs will be for the volunteer's account should they choose to participate in the monitoring team.
- Assisting with the collection and transport of rescue birds, including the use of your own vehicle where appropriate.
- Assisting with public awareness activities, both on and off site.